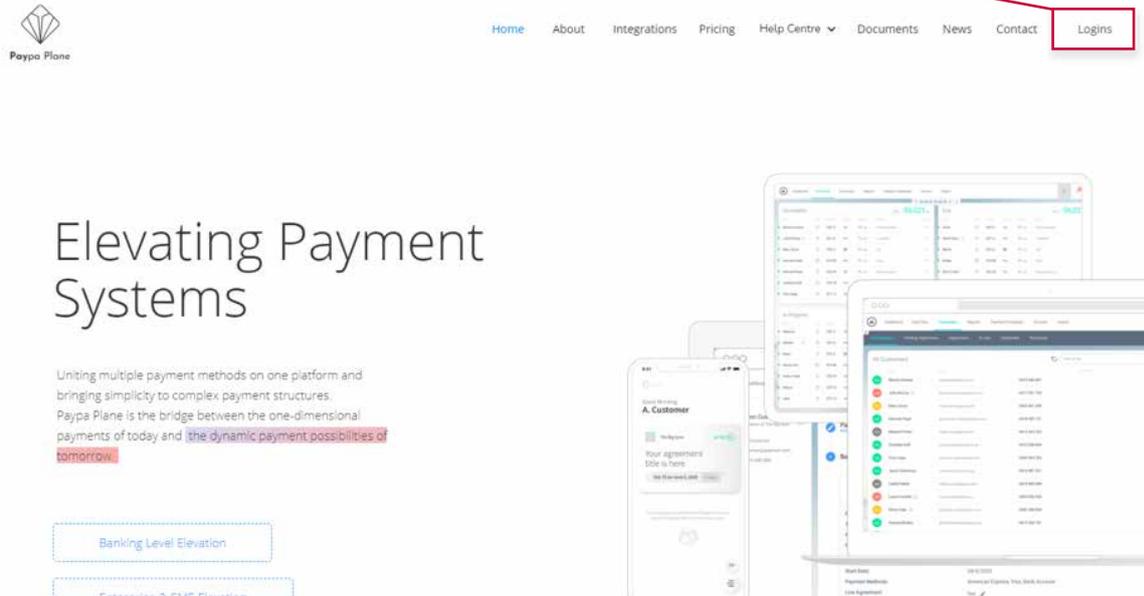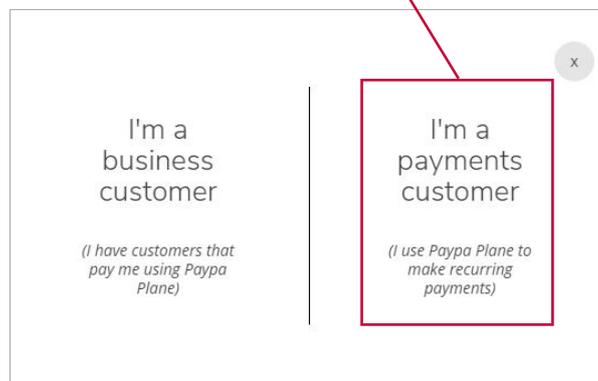1) Visit www.paypaplane.com

2) To access your payment plan click 'Logins' in the top right hand corner.

3) The following pop up will appear. Choose 'I'm a payments customer'.

4) Enter your account PIN. If you don't remember your account PIN, click 'I've Forgotten' and continue through to sign in.

5) Once you are logged in, you will see your name and the agreement you have made with REIQ for your payment plan.

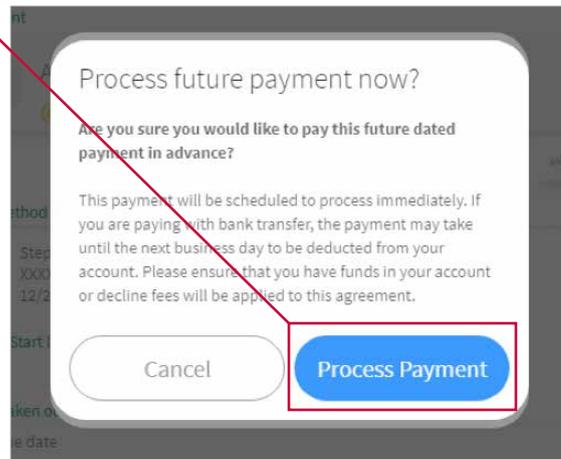6) Click on the agreement to view the full details of the agreement.

This shows you the next payment amount due and the process date.

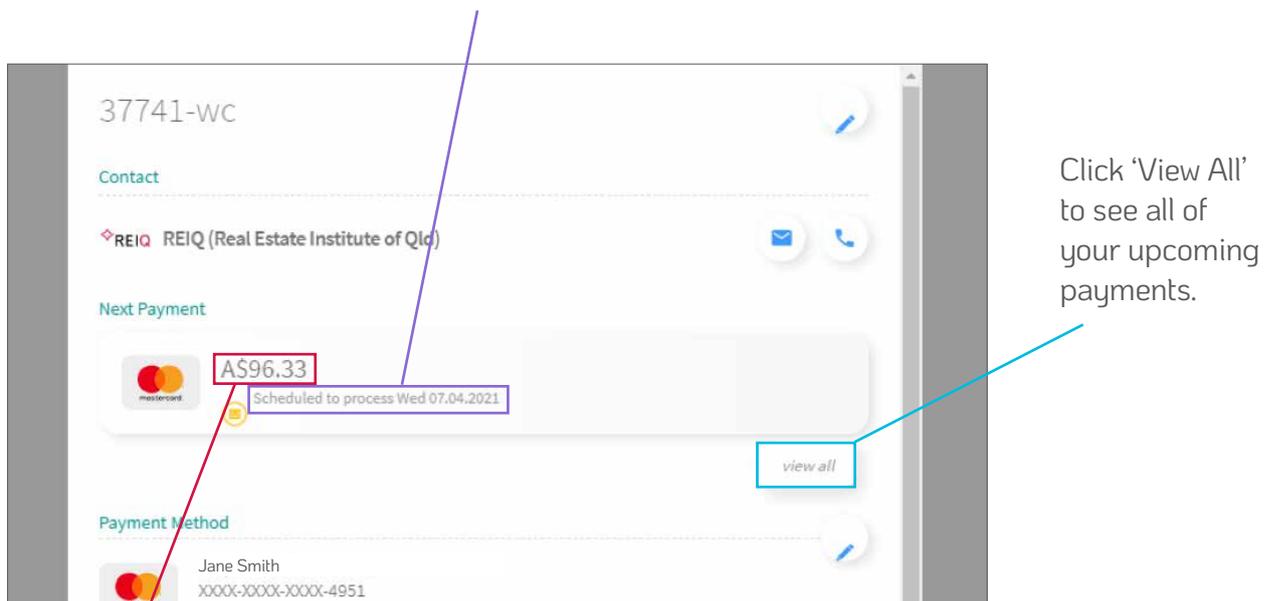Click on the dollar amount to pay off your payment plan.
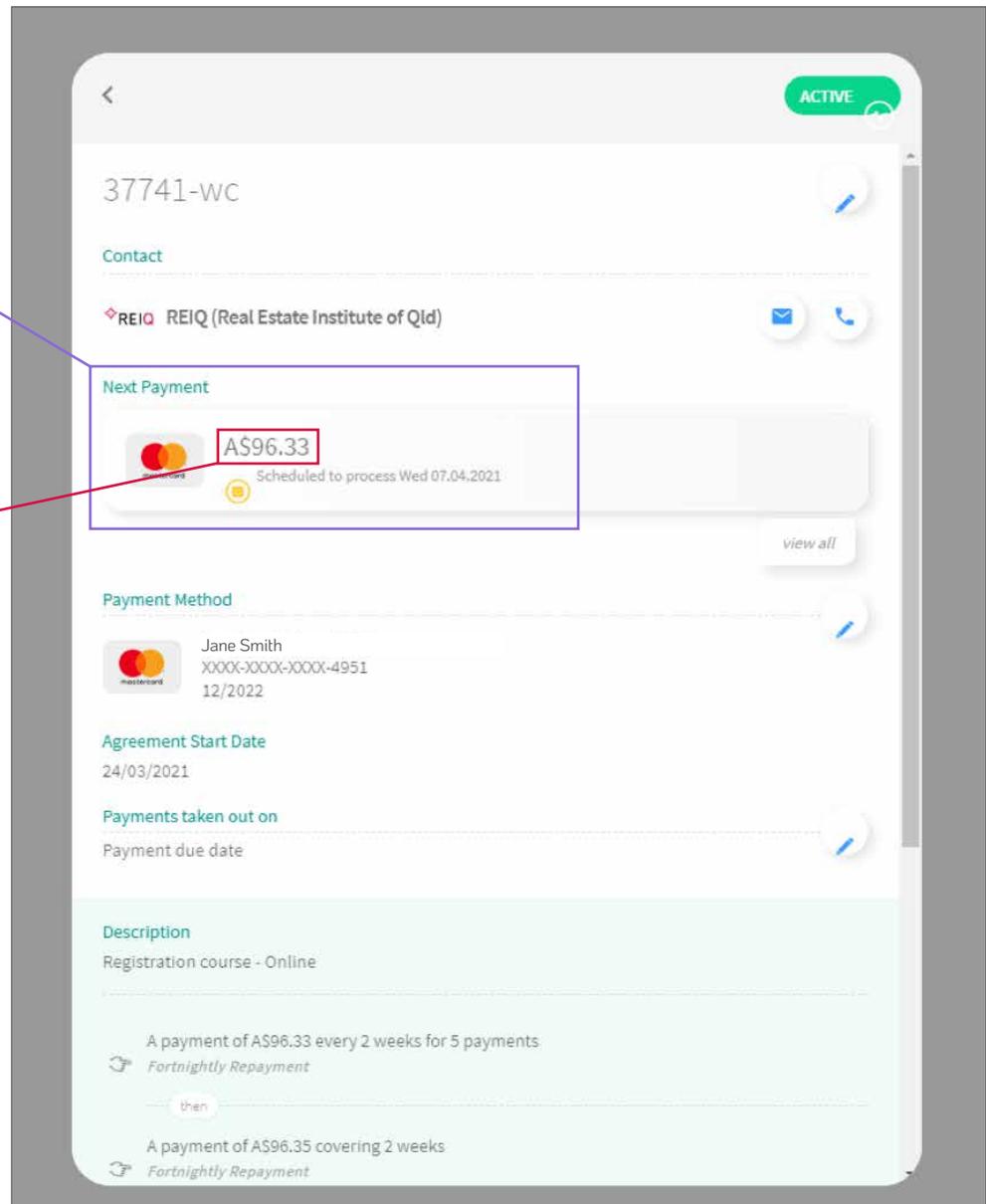
7) Click 'Process Payment'. The payment will be processed immediately.

8) Once your payment is processed, you will see the next sheduled payment date. It may take a day or two for the website to update. **Please note: In order to pay off all of your future payments, the website needs to display the next scheduled payment date.**

Click 'View All' to see all of your upcoming payments.

9) Click on the dollar amount to pay off your payment plan. Repeat steps 7 and 8 to pay off all of your future payments.