

THE REAL ESTATE INSTITUTE OF QUEENSLAND LIMITED

**FEMALE DIRECTOR & GENERAL MEMBER DIRECTOR
NOMINATION FORM**

NOTE: CANDIDATES ARE RESPONSIBLE FOR ENSURING THAT THIS NOMINATION FORM IS COMPLETED IN ITS ENTIRETY.

FEMALE DIRECTOR & GENERAL MEMBER DIRECTOR ELECTIONS 2019

I,

(PLEASE PRINT FULL NAME)

being an eligible candidate, hereby nominate for election to 1 of the following Director positions:

Female Director

OR

general Member Director

NOTE: NOMINEES ARE NOT PERMITTED TO STAND FOR ELECTION FOR MORE THAN 1 OF THE ABOVE DIRECTOR POSITIONS – PLEASE SELECT ONLY 1 BOX

I hereby declare the following:

My date of birth is:

(a) I identify as:

Male

Female

Note: This will be used to determine whether the nominee meets part of the criteria for a Female Director

(b) My usual residential address is:

(c) At the time of making this nomination I meet the eligibility criteria for one of the following Director positions, and will continue to do so if elected to said position:

Female Director as provided for under Clause 5.2(e) of the Constitution; or

General Member Director as provided for under Clause 5.2(c) of the Constitution.

(d) I am in a position to meet my obligations as a Director of the Institute if so elected.

Signature of Nominee:

Firm or Company:

Date:

Note: Please ensure that a photograph of yourself is included with this Nomination Form.

IMPORTANT: Please complete following pages

QUESTIONS FOR CANDIDATES NOMINATING FOR REIQ BOARD ELECTION

The REIQ members entrust the governance of our organisation to the REIQ Board.

Candidates nominating for election to board positions are seeking election to a role that involves significant responsibility to look after members' interest. This requires them to assume and discharge fiduciary responsibilities to REIQ members, to make key strategic decisions and oversee the complex operations of the organisation and to comply with the requirements of the *Corporations Act 2001* (Cth) and other relevant legislation.

Candidates are therefore required to provide some brief information about themselves to enable members to make an informed decision on the most suitable candidates for this important role. Your responses to these questions will be provided to all members to inform their voting.

The Board recognises the importance of having the right mix of skills, knowledge and experience in the board room to ensure the continued success of our organisation. To this end, based on the Board's current skillset it is desirous (but not essential) for candidates to have specific skills or experience in the following areas to assist in achieving a number of strategic objectives set out in the REIQ Strategic Plan 2018 -21:

- Customer experience; and/or
- Information Communication Technology / digital transformation.

Please provide your answers to the following questions.

RESPONSES TO ALL QUESTIONS MUST FIT ON ONE A4 PAGE.

- Question 1. What are 3 key issues of importance to the real estate profession in Queensland you would promote and support as a Director of the REIQ?
- Question 2. Please describe your background and experience in the real estate profession including any positions held and contributions made to the REIQ and describe your academic and professional qualifications.
- Question 3. Please list any professional skills and experiences beyond the real estate profession that would assist you in undertaking the role of a Director of the REIQ.
- Question 4. Outline any experience you have, or any professional training that you have completed in the role of a company director that would assist you in undertaking the duties of an REIQ Director. This might include governance roles outside the corporate world, for example as a member of a sporting club/community committee or school P&F.
- Question 5. Please describe anything else you would like REIQ members to know about you and your ability to take on the role of a Director of the REIQ.

PLEASE NOTE: Answers to the above questions should be submitted at the same time as lodgement of your completed nomination form. The REIQ reserves the right to make non-substantive changes to responses where such changes are necessary to ensure compliance with the prescribed length limit and/or consistency with formatting of material to be provided to members to inform voting choices.

DECLARATION

By-law 19(8) provides the following:

A nomination paper may be accompanied by:

- (a) a short curriculum vitae for the nominee; and
- (b) the nominee's answers and/or submissions in relation to other content or questions the Board deems relevant from time to time.

This material may be sent to eligible voters by the Company Secretary along with the election notice.

By-law 19(9) provides the following:

A candidate's promotion for election to the Board must:

- (a) be limited to self-promotion only;
- (b) not contain any negative or derogatory statements about other candidates or past directors of the Institute;
- (c) not contain statements which may be considered to be defamatory;
- (d) not be of a character that will bring or, may potentially bring, the reputation of the Institute or the real estate industry into disrepute; and
- (e) not align with other candidates seeking election to the Board in producing how to vote material.

I certify, to the best of my knowledge, that the above particulars are true and correct and that I satisfy the eligibility criteria set out in Clause 5.2 (including Clause 5.2(e) and/or (c), if relevant) of the Constitution, and acknowledge and agree that my nomination paper, and promotion for election to the Board, will comply with all relevant By-laws of the Institute, including but not limited to By-laws 19(8) and 19(9) set out above.

Full Name of Candidate: _____

Signature of Candidate: _____

Date: _____