

## Form 1b - Notice of Complaint

*By-law 46 of the REIQ By-laws*

**This is a Complaint by an Eligible Person against an Eligible person.** (Member to Member)

**Complainant:** \_\_\_\_\_

**Complainant Email:** \_\_\_\_\_

**Complainant Contact Number:** \_\_\_\_\_

**Respondent:** \_\_\_\_\_

**Address of the Property which this Complaint relates to:**  
\_\_\_\_\_

**What Articles of the REIQ Standards of Business Practice are alleged to have been breached by the Respondent?** (Standards of Business Practice available at

[https://www.reiq.com/reiq/about\\_us/reiq\\_governance/reiq/about\\_us/reiq\\_governance.aspx](https://www.reiq.com/reiq/about_us/reiq_governance/reiq/about_us/reiq_governance.aspx))

\_\_\_\_\_  
\_\_\_\_\_

**If this Complaint relates to the commission from the sale of the abovementioned Property:**

What was the amount of commission obtained from the sale of the Property? \_\_\_\_\_

What, if any, amount of the commission obtained from the sale of the Property does the Complainant seek? \_\_\_\_\_

**What is the date of the first event giving rise to the Complaint?** \_\_\_\_\_

(Event giving rise to the complaint must have occurred **no more than 45 business days ago**)

Is the subject of this Complaint currently the subject of an investigation, proceeding or action before another authority, statutory body, court or tribunal? (i.e. QCAT, Office of Fair Trading, etc.) ?

Yes

No

Was written communication provided to the Respondent in accordance with By-law 43(1) (a)?

(By-laws available at [https://www.reiq.com/reiq/about\\_us/reiq\\_governance/reiq/about\\_us/reiq\\_governance.aspx](https://www.reiq.com/reiq/about_us/reiq_governance/reiq/about_us/reiq_governance.aspx))

Yes

No

On what date was that written communication provided? \_\_\_\_\_

Was a written response received from the Respondent in accordance with By-law 43(1)(b)?

Yes

No

INITIALS

On what date was that written response provided? \_\_\_\_\_

Have you attached a copy of all written communication between you and the Respondent and all other evidentiary material (such as the Form 6 Appointment Form, conjunctive appointment agreements, etc.) relating to your complaint? You must also provide a summary of your complaint

Yes

No

Has the Hearing Fee of \$220.00 been included with this Form 1b?  
*Payable by the Complainant only.*

Yes

No

I, \_\_\_\_\_ hereby certify that the information contained herein and in any attached documents is true and correct and that I have the authority to lodge this Form with the REIQ on behalf of the abovementioned Complainant.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** Mediations and Tribunal hearings are conducted on a private and confidential basis. Any statements made during the course of a mediation or Tribunal hearing should not be referred to or relied upon in other proceedings unless the REIQ By-laws provide otherwise.