

## Form 1b - Notice of Complaint

*By-law 46 of the REIQ By-laws*

**This is a Complaint by an Eligible Person against an Eligible person.** (Member to Member)

Complainant: \_\_\_\_\_

Complainant Email: \_\_\_\_\_

Complainant Contact Number: \_\_\_\_\_

Respondent: \_\_\_\_\_

Address of the Property which this Complaint relates to:

\_\_\_\_\_

**What Articles of the REIQ Standards of Business Practice are alleged to have been breached by the Respondent?** (Standards of Business Practice available at

[https://www.reiq.com/reiq/about\\_us/reiq\\_governance/reiq/about\\_us/reiq\\_governance.aspx](https://www.reiq.com/reiq/about_us/reiq_governance/reiq/about_us/reiq_governance.aspx))

\_\_\_\_\_

\_\_\_\_\_

**If this Complaint relates to the commission from the sale of the abovementioned Property:**

What was the amount of commission obtained from the sale of the Property? \_\_\_\_\_

What, if any, amount of the commission obtained from the sale of the Property does the Complainant seek? \_\_\_\_\_

**What is the date of the first event giving rise to the Complaint?** \_\_\_\_\_

(Written communication must have been sent to the Respondent **no more than 20 business days** from this date)

Is the subject of this Complaint currently the subject of an investigation, proceeding or action before another authority, statutory body, court or tribunal? (i.e. QCAT, Office of Fair Trading, etc.) ?

Yes

No

Was written communication provided to the Respondent in accordance with By-law 43(1) (a)?

(By-laws available at [https://www.reiq.com/reiq/about\\_us/reiq\\_governance/reiq/about\\_us/reiq\\_governance.aspx](https://www.reiq.com/reiq/about_us/reiq_governance/reiq/about_us/reiq_governance.aspx))

Yes

No

On what date was that written communication provided? \_\_\_\_\_

(Written communication must have occurred **no more than 45 business days ago**)

Was a written response received from the Respondent in accordance with By-law 43(1)(b)?

Yes

No

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On what date was that written response provided?

\_\_\_\_\_

Have you attached a copy of all written communication between you and the Respondent and all other evidentiary material (such as the Form 6 Appointment Form, conjunctive appointment agreements, etc.) relating to your complaint? You must also provide a summary of your complaint

Yes

No

Has the Filing Fee of \$220.00 been included with this Form 1b?  
*Payable by the Complainant only.*

Yes

No

I, \_\_\_\_\_ hereby certify that the information contained herein and in any attached documents is true and correct and that I have the authority to lodge this Form with the REIQ on behalf of the abovementioned Complainant.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** Mediations and Tribunal hearings are conducted on a private and confidential basis. Any statements made during the course of a mediation or Tribunal hearing should not be referred to or relied upon in other proceedings unless the REIQ By-laws provide otherwise.